



City of Branson West
 PO Box 2229, Branson West, MO 65737
 Phone (417) 272-3313 Fax (417) 272-8669

PLEASE PRINT OR TYPE

CITIZEN / BUSINESS INFORMATION SHEET

The City of Branson West has implemented an automated system to alert Citizens/Businesses of important information along with emergency situations. For example, when City Hall will be closed due to inclement weather, water main breaks, etc. We are asking all citizens / businesses to fill out the form in full please print (legible) or type. Once you have it filled out you can mail, e-mail, or drop it off at the office (drop box, drive thru or coming into the vestibule). If you do **NOT** fill out the form on the back, you will **NOT** be added to the automated system. It is very important you provide a valid e-mail address and cell phone number.

CITIZEN INFORMATION

Citizen Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Citizen Phone #: _____

Alternate Phone/Fax #: _____

Email Address: _____

BUSINESS INFORMATION

Business Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____

Alternate Phone/Fax #: _____

Business Website and Email Address: _____

VOLUNTEERS NEEDED

Have you ever considered service to your community through work on one of our Commissions or Boards? It takes a lot of volunteers to keep our city moving forward. Must be a registered voter and live in the City Limits for at least 1 year.

While there is a list of possible volunteer positions, there may not be an opening at the time you complete an application. It is our policy to keep your information on file for when an opening occurs so, please help us keep your contact information current if you continue to be willing to serve. When an opening occurs, the applications are reviewed for a potential match and the information you

submit is reviewed by the Chairperson for that Commission or Board and the mayor. Candidates may be asked to interview or attend a Commission or Board meeting to be introduced to the other members prior to a vote being taken. The mayor makes the appointments to open seats with the confirmation by the Board of Aldermen during one of the monthly Board of Alderman meetings.

It is very important that you understand the time and effort required to serve successfully within our Commissions/Boards because the frequency and length of meetings varies greatly. Some of the positions have a minimum age. Additional information is available from Committee Chairs or from the City Clerk.

Current seats available: PLANNING & ZONING COMMISSION

- o Planning & Zoning Commission: Primary responsibilities include reviewing subdivision plans for compliance with City Building/Zoning regulations and helping develop plans for future growth. Desirable skills: Ability to read and understand blueprints.

Please send, delivery or e-mail this form back to the City of Branson West or e-mail it to our City Clerk at cityclerk@bransonwestmo.gov

If you are needing to contact a certain employee below is our e-mail address:

Utility Clerk Liz Jones	Utilityclerk@bransonwestmo.gov
Building Clerk Taresa Pyer	Buildingclerk@bransonwestmo.gov
City Clerk Amy McKnight	Cityclerk@bransonwestmo.gov
City Administrator Steve Dalton	Cityadmin@bransonwestmo.gov

Signature

Date